**Dairy Cattle Handlers CDE**

**Anticipated Attendance:** 15 students

**Traditional Date:** First Friday in April

**Facilities Required**

Registration Area – must be out of the weather and open to allow the processing of registrations of 15 schools.

Arena – Arena(s), either indoor or outdoor, capable of having multiple classes being judged at the same time.

Indoor pens – See above

Restrooms – Both male and female facilities

Parking – sufficient space for 20 vehicles (busses, vans and cars)

**Animals Required**

 Seven (7) rings of cows or heifers to be placed on type. (4 animals per ring)

**Equipment Requirements**

Tables – 1 for use in the registration area

Chairs – 2 chairs in the registration area.

Arena – multiple areas of sufficient size to allow animals to led freely

 Trash cans – sufficient to allow for disposal of plastic boots, food items, etc.

**Host Commitments**

 Pre-Event - Locate and transport animals to CDE site

 Set-up pens

 Prepare signage for the event

 Provide contacts to IAVAT for any food, transportation, restroom and parking needs.

 During Event - Monitor health of animals

 Provide “Official” placings

 Locate and secure judge for handler presentations

 Post Event - Provide placings and reasons to non-reason participants

 Release all contest scorecards for training purposes

**Transportation**

Provide transportation to and from parking area for participants (only necessary if the parking is distant from the judging site)

***Note***: If the host cannot provide the transportation, they must provide contact information for a transportation service that can be used.

**Consumables**

Signage

Any items to maintain facility bio-security requirements (boot covers, etc)

***Host Proposal***

Based on the materials provided, we would be interested in hosting the IAVAT Dairy Cattle Handler Career Development Event. The allocation of responsibilities and costs would be as follows.

**Proposed Date:** **Proposed Location:**

**Maximum capacity for students:**\_\_\_\_\_\_\_

| **CDE Component** | **Host Responsibility** | **IAVAT Responsibility** | **Notes** |
| --- | --- | --- | --- |
| Facilities |  |  |  |
| Registration Area | X |  |       |
| Arena | X |  |       |
| Testing Rooms | X |  |       |
| Parking | ☐ | ☐ |       |
| Restrooms | ☐ | ☐ |       |
| Animals |  |  |  |
| Locate & transport | X |  |       |
| Evaluate and score | X |  |       |
| Equipment |  |  |  |
| Tables & Chairs | ☐ | ☐ |       |
| Pens | X |  |       |
| Trash Cans | ☐ | ☐ |       |
| Transportation | ☐ | ☐ |       |
| Consumables | ☐ | ☐ |       |
| On-site assistance from teachers | ☐ | ☐ | Including, but not limited to, serving as ring superintendents, group leaders, timers, exam proctors, clean-up workers, etc. |
| Other (please list) |  |  |  |
|  | ☐ | ☐ |       |
|  | ☐ | ☐ |       |
|  | ☐ | ☐ |       |

**Anticipated Cost to IAVAT**

| **Item(s)** | **Quantity** | **Estimated Cost** |
| --- | --- | --- |
| Building Rental |       |       |
| Rental (please list) |  |  |
|       |       |       |
|       |       |       |
| Transportation |       |       |
| Judges Honorarium |       |       |
| Labor |       |       |
| Other (please list) |  |  |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |

Would you host the event in Springfield as a part of the State FFA Convention? \_\_\_\_\_\_\_\_\_\_\_

Proposal submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Illinois Association FFA/Illinois Association of Vocational and Agriculture Teachers**

**CDE/LDE Supervision Responsibilities**

***Dairy Cattle Handlers CDE:***

| Contest Host: | Contest Superintendent | Committee Rep. | FFA State Staff |
| --- | --- | --- | --- |
| Pre-Event- Secure 6 rings of cattle - Secure areas for livestock- Work with state staff on registration numbers- Provide state staff with a map/location for parking. - Secure judges to score studentsDuring Event- Monitor cattle, report any issues that could effect contest scoring to State Staff. Post Event- Work with state staff to finalize results and send listserv. -Release all contest exams, scenarios, practicums, etc. for training purposes- Make notes to improve contest moving forward.  | Pre-Event- Inform host of any rule changesDuring Event- Work with host/volunteers to monitor rings/move groups- Help validate official scoresPost Event- Work with state staff to finalize results and send listserv. - Make notes to improve contest moving forward.  | Pre-Event- Inform host of any rule changesDuring Event- Work with host/volunteers to monitor rings/move groups- Help validate official scoresPost Event- Make notes to improve contest moving forward.  | Pre-Event-Contact everyone at **least** 1 month prior to contest with information, contact info, etc. - Share registration numbers with host. - Share rule updates with host. - Create Contestant NumbersDuring Event- Set up registration area and work with teachers to check in students. - Make any changes to scoring based on issues with contest materialsPost Event- Total all scores, check for errors, and finalize results with Sup. and Rep. - Send listserv results- Make notes to improve contest moving forward.  |